

ST. CLEMENTS COMMUNITY CENTRE HALL

FACT SHEET

Rates effective July 2011

Rental Rates

- Full Day = \$494.47
- Hourly Rate = \$49.92 - Hourly Rate only available on hall rentals of four hours or less (including set up and clean up) and where no alcohol is served.
- Book and Extra Day (for set-up or clean-up) = \$61.81/ day
- Damage Deposit = \$250.00 – refunded after event if no damage is done, clean up is completed and account is paid in full.

Optional Fees

- Dish Rental (flat rate) = \$42.78– even if the dishes are not rented the kitchen and appliances can be used. The coffee percolators are considered an appliance.

Alcohol Related

- If alcohol will be served the rental group must purchase the Special Occasions Permit (S.O.P.) – Liquor License. *Proof of permit must be provided prior to picking up keys for the rental*
- If alcohol will be served a minimum of \$1 Million Liability Insurance must be purchased. *Proof of insurance must be provided prior to picking up keys for the rental.*

Keys will NOT be released if proof of insurance and liquor permit documents are not presented

Mandatory Fee

Two Bartenders = \$11.00 / hour each. You may select the start time.

Optional Fee

Corkage (ice, cups, and mix- OJ & pop) = \$16.57/ 40 oz of alcohol consumed. If you would prefer to supply the items yourself they must be a Pepsi Product. A list of acceptable products can be provided

Hall Information

Address: 1 Green Street, St. Clements Ontario.

- Capacity = 350
- Tables = Rectangle 8 foot folding tables
- Chairs = stacking chairs
- Stage = 6 Risers approximately 1 foot high and 4 feet by 3 feet
- Podium
- Coat Rack
- h/c accessible washrooms
- Approximate Room Size 79 feet by 55 feet (parquet dance floor in the middle)

Kitchen Facilities at the St Clements CC Hall

2 – 100 cup Coffee Percolators
1 Microwave
3 sinks
6 elements & 2 ovens

Fridge with freezer on top
Walk in Cooler
Commercial Dishwasher
Serving Carts

- ◆ Dishes: (with a harvest colour border) which a place setting includes; dinner plate, dessert plate, bowl, mug/cup & saucer, spoon, knife, fork, water glass, and juice glass.
- ◆ There is a mixed variety of other items such as; bread baskets, water/juice pitchers, serving platters & bowls, serving utensils, cream & sugar, flower vases, gravy pitchers, salad bowls, salt & pepper shakers.
- ◆ Dumbwaiter (elevator for platters and food to come up) access from an outside door.

Bar

Cooler
2 Taps for Kegs
3 sinks

If you have any questions and would like to arrange to see the facility, or to check on availability please contact Pat, Recreation Facilities Coordinator at your convenience at (p) 519 699-9369 or email psnyder@township.wellelsey.on.ca (Business hours are 9:00am to 4:30pm Monday through Friday).