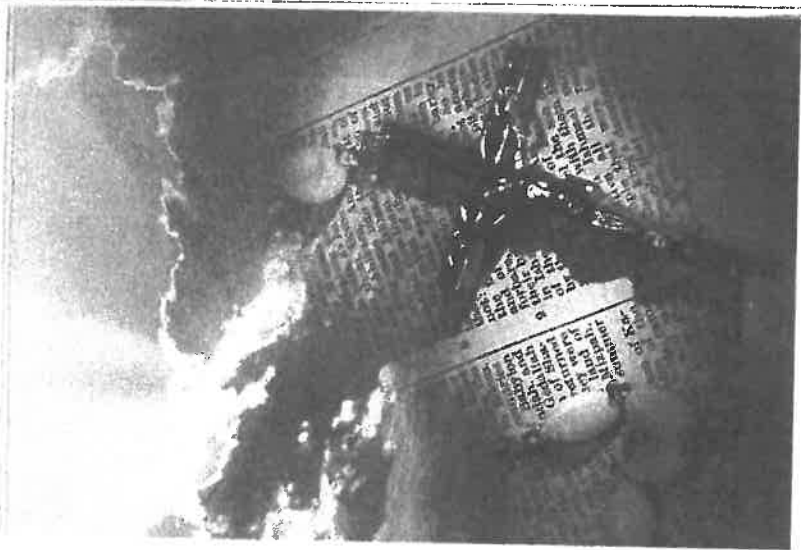


A G E N D A
COMMITTEE MEETING
TOWNSHIP OF WELLESLEY
ADMINISTRATION & FINANCE COMMITTEE
NOVEMBER 29, 2011 – 6:45 PM
COUNCIL CHAMBERS – CROSSHILL

<u>PAGES</u>	
1	Admin./Finance 94/11 – Thank you from the family of Mike Connolly – For information
2	Admin./Finance 95/11 – Thank you from Brandon Seip, Recipient of the Outstanding Young Man Award – For information
3	Admin./Finance 96/11 – Region of Waterloo re: Launch of a New Community Environmental Fund – For information
4-5	Admin./Finance 97/11 – Resolution from the Town of Richmond Hill re: Lyme Disease – Motion required
6-7	Admin./Finance 98/11 – Region of Waterloo re: Council Info – For information
8-9	Admin./Finance 99/11 – Strategic Plan – Overview – For Discussion

FINANCE
Township
File No: 94/11



*Your expression of love,
at this difficult time,
reflects God's love and care
in a very special way.*

*Thank you for your
kind donation
to my & family*

ryman

November 14, 2011

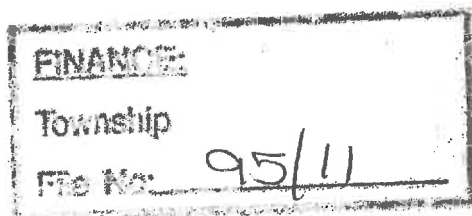
Corp. of the Twp. Of Wellesley
4639 Lobsinger Line, R.R. #1
St. Clements, Ontario
NOB 2M0

Dear Susan Duke:

It is a great honor to receive the TWO. Of Wellesley Award (Outstanding Young Man) and I am thankful for your gracious donation. I am currently in an apprenticeship program to become a Plumber and will also be starting my Gas Fitter 2 course this December to become a licensed Gas Fitter. I intend you use your donation to pay for all the tools that will be necessary to complete my apprenticeship and start my new career as a Licensed Plumber. I again thank you for your generosity and it is greatly appreciated.

Sincerely,

Brandon Seip



RECEIVED NOV 17 2011

(2)

agency



CORPORATE RESOURCES
Facilities Management
and Fleet Services
150 Frederick Street
Kitchener ON Canada N2G 4J3
Telephone: 519-575-4706
Fax: 519-584-7102
www.region.waterloo.on.ca

Dear Township of Wellesley,

The Region of Waterloo has launched a new Community Environmental Fund to assist community members to carry out a wide range of environmental projects!

Building on the success of the Region's Environmental Stewardship Fund established in 2009, the new **Community Environmental Fund** will continue to provide financial assistance to stewardship projects in addition to more diverse initiatives that promote sustainability. The broader focus of the Community Environmental Fund demonstrates the Region's continuing commitment to protect and enhance our natural environment.

Priority will be given to projects that:

- Reduce greenhouse gases, air pollutants, energy usage and/or waste;
- Conserve and enhance Regional ecologically significant natural features;
- Promote environmentally sustainable actions and behaviours; or
- Research environmental issues important to the Region.

Overall, the new fund seeks to support projects with proposed goals to:

- Produce measurable and achievable benefits to the environment in Waterloo Region;
- Engage citizens and encourage collaboration;
- Stimulate sustainable behavioural changes in the community;
- Seek innovative solutions; and
- Attract matching funds from other funding organizations or in-kind contributions from partners.

The fund was established as part of the Region of Waterloo's 2011-2014 Strategic Plan which is committed to providing "an integrated funding program to support community-based environmental initiatives." The Community Environmental Fund will help community partners to take even more proactive steps in building a sustainable Waterloo Region for current and future generations.

To ensure community members are made aware of this great opportunity, I ask that you please distribute and post the enclosed posters at locations with high public traffic such as community centres, libraries and your city/town hall.

For details regarding the Community Environment Fund, please refer to the full application package available on www.regionofwaterloo.ca/sustainability starting on November 14, 2011. If you have any questions or comments, please don't hesitate to contact me.

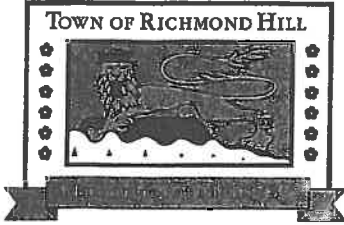
Sincerely,

Emily Cho
Environmental Project Coordinator
(Telephone) 519-575-4757 x 3081

FINANCE:
Township
File No: 96/11

(E-mail) echo@regionofwaterloo.ca

POSTER IN
- COMMUNITY CENTERS
- ADMIN OFFICE



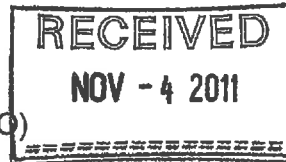
FYI

Re: Health/Lyme Disease

Town of Richmond Hill

P.O. Box 300
225 East Beaver Creek Road
Richmond Hill, Ontario
Canada L4C 4Y5
905-771-8800
www.richmondhill.ca

October 28, 2011



Association of Municipalities of Ontario (AMO)
200 University Ave., Suite 801
Toronto, Ontario
M5H 3C6

To whom it may concern,

Richmond Hill Town Council, at its meeting on October 24, 2011, approved the following resolution:

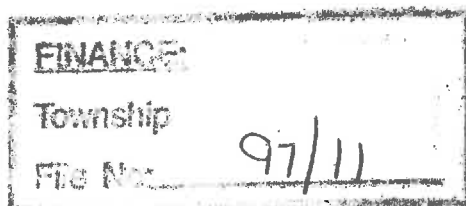
WHEREAS, the tick-borne illness known as Chronic Lyme Disease, which mimics many catastrophic illnesses, such as Multiple Sclerosis, Crohn's, Alzheimer's, arthritic diabetes, depression, Chronic Fatigue and Fibromyalgia is increasingly endemic in Canada, but the scientifically validated diagnostic tests and treatment choices are currently not available in Ontario, forcing patients to seek these in the USA and Europe;

WHEREAS, the Canadian Medical Association informed the public, governments, and the medical profession in May 30, 2000 edition of their professional journal that Lyme Disease is endemic throughout Canada, particularly in Southern Ontario;

WHEREAS, the Ontario Public Health system and Ontario Health Insurance Plan currently do not fund those specific tests that accurately serve the process for establishing a clinical diagnosis, but only recognize testing procedures known in the medical literature to provide false negatives 45 to 95% of the time;

(continued)

...2/



4

That the Council of the Town of Richmond Hill, petition the legislative assembly of Ontario to request the Minister of Health to direct the Ontario Public Health system and OHIP to include all currently available and scientifically verified tests for Acute and Chronic Lyme diagnosis, to do everything necessary to create public awareness of Lyme Disease in Ontario, and to have internationally developed diagnostic and successful treatment protocols available to patients and physicians;

That the Ontario Minister of Health and Long-Term Care, Honourable Deborah Matthews; Reza Moridi, MPP Richmond Hill; Helena Jaczek, MPP Oak Ridges-Markham, be advised of Council's support;

That the Association of Municipalities of Ontario be advised of the resolution and encourage other municipalities across Ontario to endorse the motion.

If you require further information, please contact the Clerk's Office at (905) 771-8800.

Sincerely,

Gloria T. Collier
Gloria T. Collier
Deputy Clerk

/ls

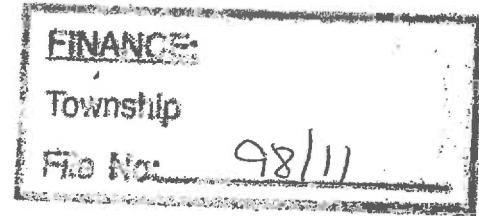
DISCLAIMER

This material is provided under contract as a paid service by the originating organization and does not necessarily reflect the view or positions of the Association of Municipalities of Ontario (AMO), its subsidiary companies, officers, directors or agents.

FINANCE
Township
File No: 97/11



Region of Waterloo



Council Info

From the November 16, 2011 Regional Council meeting:

Council Info is a summary of discussion and the major items presented at Council meetings. It is circulated immediately following each meeting. You are encouraged to quote from and copy this information. Please refer to the minutes for an official record of the meeting.

LRT Uptown Waterloo modification

After extensive public input, technical considerations and consultations with City of Waterloo staff, Regional Council approved modifications of the Uptown Waterloo light rail transit (LRT) route alignment and stations to:

- a) Run the alignment northbound along the existing Waterloo Spur line through Waterloo Town Square from King Street to Caroline Street;
 - b) Include an additional Uptown Waterloo LRT station area at the intersection of King Street and Allen Street, with a northbound station on King Street and a southbound station on Allen Street; and
 - c) Move the location of the northbound LRT station at Willis Way to the Waterloo Spur Line at Waterloo Town Square.
- Council also agreed to give due consideration to recommendations from the City of Waterloo.

TravelWise pilot program with community partners

The Region will launching a two-year TravelWise pilot program with community partners such as Research in Motion, University of Waterloo, Sun Life Financial, Equitable Life Insurance and Open Text. This pilot aims to encourage active and more sustainable transportation and reduce traffic congestion and greenhouse gas emissions. The Region will establish the following services as part of the pilot: online ridematching, emergency ride home services, an online store for Grand River Transit corporate passes and individualized marketing campaigns.

2012 will be final year for rain barrel distribution

The Region will distribute rain barrels to residents at the subsidized cost of \$40 each in April 2012. Since 2001, the Region has distributed 43,000 rain barrels. The estimated annual water savings from these barrels would supply the needs of 188 average households. 2012 will be the final year for distribution of rain barrels as the Region explores new ways of harvesting rainwater.

Region requests child care subsidy support

The Region will request \$2 million in ongoing funding from the province's Early Learning Division to address the funding pressures for child care fee subsidy. The fee subsidy program provides assistance for families with their child care costs. Current demand exceeds the budget allocation from the province and has resulted in a waiting list for children of subsidy eligible families.

Ontario Works Service Plan

Council approved the 2011-2012 Ontario Works Service Plan. The goal of this plan is to achieve improved employment outcomes for Ontario Works participants by increasing individual employability with the goal of sustainable employment and increased financial independence. Provincial funding changes required the Region to submit a revised plan.

Housing service act implementation plan

Council reviewed the new Housing Services Act (HSA) proposed implementation plan and approved various policy amendments to the Region's Housing Programs Administrative Guide. This will ensure that the mandatory requirements under the HSA are implemented for January 1, 2012. While the new HSA will allow more flexibility and new opportunities for housing and homelessness programs, there are some concerns such as ensuring the competitive process for

insurance coverage and other programs provided through the Social Housing Services Corporation. Council will also ask the province to provide information on the proposed funding model for the consolidation of homelessness programs.

Tenders/Contracts:

The following tenders/contracts were approved by Council:

- \$775,007 to R.J. Burnside & Associates Ltd. to provide consulting geosciences services for the Region's groundwater monitoring program from Jan. 1, 2012 to Dec. 31, 2013. Subject to acceptable performance by the consultant, staff have been authorized to renew the contract for the period January 1, 2014 to June 30, 2016 at an upset limit of \$940,576.
- \$199,332 to Digital Electric Inc. for a driver management and safety system for Grand River Transit. The system is designed to improve driver management, tracking and public safety on GRT buses. The technology will be installed in 44 buses as a pilot test.
- \$17.18/m3 to Terratec Environmental Ltd. for interim dewatering, haulage and disposal of biosolids at the Kitchener Wastewater Treatment Plant for up to seven months.

Next Meeting

Wednesday, Dec. 14, 2011

at 7 p.m.

Contact(s)

Region of Waterloo General
Inquiries

Contact Information for General
Inquiries
150 Frederick St., Kitchener,
Ontario N2G 4J3

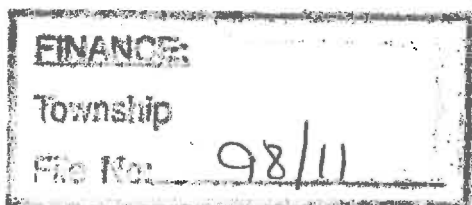
Phone: 519-575-4400
TTY: 519-575-4608

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- [General Inquiries](#)
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- [Page](#)



Region of Waterloo

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Administration and Finance

Date: November 29th, 2011

Prepared for: Council of the Township of Wellesley

Prepared by: Andrew Lillico, Willis McLaughlin

RE: Strategic Plan - Overview – For Discussion

Background / History:

As per Council's direction Senior Staff have begun the development of a Strategic Plan for Wellesley Township. An outline of the process and a summary of the existing goals and objectives in various existing Township documents was prepared and presented to Senior Staff by the EDC/Clerk. This material was further augmented by materials collected for comparison purposes and discussed collectively at meetings with Senior Staff. Our goal is to create a document that will provide a common focus, identify a set of priorities to be pursued, and provide the fundamental elements of our Township's Vision and intended direction now and into the future for all stakeholders, the community, Council and Staff. We feel our plan should reflect our various communities' priorities, our commitment to service, and of course our heritage, while recognizing the unique culture and nature of Wellesley Township.

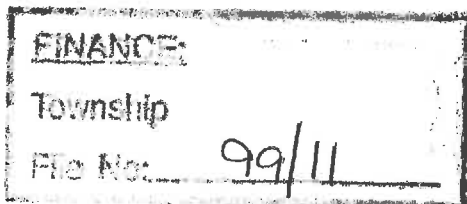
Key Issues for Council Consideration:

Senior Staff feel that this process should start with Council's overview of the Strategic Planning process (PowerPoint Presentation). We have also provided the current Management Mission Statement and some Strategic Initiatives for discussion. We feel the Strategic Initiatives chosen by Council will be key in reflecting the main focus areas of our plan.

Current Management Mission Statement

"The Management Team of the Township of Wellesley will work in partnership with Council and individual employees to ensure that our ratepayers are provided with exceptional service and to ensure that our work environment is maintained so as to generate continuous improvement and to be a supportive work environment in which all staff is treated fairly, with respect and dignity."

We feel that staff should review this and other stated goals and objectives of the Township of Wellesley to develop an overall vision, mission statement and strategic plan for the Township.



Strategic Initiatives for Discussion:

1. Human Resources
2. Healthy Communities
3. Growth Management
4. Infrastructure
5. Partnerships and Public Engagement
6. Customer Service

Attach: hand out at meeting

FINANCE:
Township
File No: 99/11