

TOWNSHIP OF WELLESLEY

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April 20, 2010

COUNCIL MEETING MINUTES

Present: Mayor, Ross Kelterborn
Council – Jim Olender, Herb Neher, Paul Hergott
Staff - Susan Duke, CAO/Clerk
- Fire Chief Andrew Lillico
- Brad Voisin, Director of Recreation
- Sarah Peck, Junior Planner

The regular meeting of the Township of Wellesley was held at the Council Chambers in Crosshill at 6:45 P.M. on April 20, 2010 with the above noted members in attendance. The Council meeting opened with Susan Duke leading in prayer and Mayor Kelterborn was in the chair.

Minutes of the Previous Meeting:

104 Moved by: Jim Olender – Seconded by: Paul Hergott
That the minutes of the Regular Council Meeting of April 6, 2010 at the Crosshill Council Chambers be adopted as presented. Carried

Petitions: None

Delegations:

105 Moved by: Paul Hergott – Seconded by: Herb Neher
That the following be received as a delegation:
1) Marg Rowell, Heritage Centre re: Proposed Heritage Conservation District in Hawkesville
Carried

Councillor Wagner arrived at 6:50pm

Marg Rowell, Heritage Centre

Marg Rowell presented Council with a power point presentation regarding the proposed Heritage Conservation District in Hawkesville. Marg Rowell, Sarah Peck, Township Junior Planner and Ron Hackett, Wellesley Township Heritage/Historical Society Chair, described to Council the boundaries in which the proposal encompasses.

Councillor Wagner questioned the reason for the farm fields being included. Marg Rowell and Susan Duke, CAO/Clerk responded. Ron Hackett commented the study done by the students reported that the river valley is important to the residents as are the scenic views and vistas.

Mayor Kelterborn stated advice will be taken from the residents of Hawkesville. Mayor Kelterborn stated public meetings will be required prior to any designation occurring.

Committee of the Whole:

A Moved by: Shelley Wagner – Seconded by: Paul Hergott
That the Council rise and go into a Committee of the Whole to receive reports and recommendations. Carried

COUNCIL MEETING MINUTES

Planning & Development:

Chairperson: Jim Olender

P. & D. 40/10 – Certificate of Occupancy – For information

CO-36-10, Daniel B. Bauman, 4899 Buehler Line, RR#1 Wallenstein

CO-39-10, Alvin M. Bowman, 4548 Lobsinger Line, RR#1 St. Clements

CO-40-10, George M. Martin, 5798 Streicher Line, RR#1 Millbank

CO-41-10, Sidney F. Bauman, 2431 Moser Young Rd., RR#1 St. Clements

P. & D. 41/10 – Grand River Conservation Authority re: Application for Permission
No. 95/10, 1379 Moser Young Rd. - For information

P. & D. 42/10 – Grand River Conservation Authority re: Application for Permission
No. 94/10, 1659 Hutchison Rd. - For information

106 P. & D. 43/10 – Public Consultation – Hawkesville Heritage Conservation District
Moved by: Herb Neher - Seconded by: Ross Kelterborn

That the Council of the Township of Wellesley pass a motion to allow the Heritage Resources Centre, under the direction of planning staff and the Wellesley Township Heritage/Historical Society, to organize one (1) public meeting with Hawkesville area residents to introduce the concept of a Heritage Conservation District. Outcomes of that public meeting will be presented to Council through a memo and a staff recommendation on how to proceed based on the results of the first meeting. Carried

P. & D. 44/10 - Certificate of Occupancy – For information

CO-42-10, Aaron S. Bauman, 3330 Herrgott Rd., RR#3 Wallenstein

P. & D. 45/10 – Amendment to Parking By-law 22/2006 to include Locations – Parking for
Disabled

107 Moved by: Paul Hergott - Seconded by: Ross Kelterborn

That the Council of the Township of Wellesley identify those areas designated for Disabled Person's Parking on lands owned or controlled by the Township by adding them to Schedule 7 of By-law 22/2006 by Amendment to that By-law. Carried

Mayor Kelterborn asked how areas could be added? Susan Duke responded.

Councillor Olender suggested staff explore options regarding institutional property

(schools, public places etc.), as well as private properties and bring a report back to Council at a later date.

Road & Bridge; Property & Fire:

Chairperson: Paul Hergott

R. & B.; P. & F. 15/10 – Fire Call Reports – For information

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Administration/Finance:

Chairperson: Ross Kelterborn

Admin./Finance 31/10 – Region of Waterloo Memorandum re: Ontario Works Caseload
March 2010 – For information

Admin./Finance 32/10 – Caucus

Admin./Finance 33/10 – Trillium Gift of Life re: National Organ & Tissue Donation
Awareness Week April 18 – 25, 2010 – For information

Admin./Finance 34/10 – Region of Waterloo re: Council Info – For information

Recreation:

Chairperson: Shelley Wagner

108 Recreation 12/10 – Outdoor Beer Garden Requests for 2010
Moved by: Jim Olender - Seconded by: Paul Hergott

That the Council of the Township of Wellesley authorizes Beer Gardens to be held at
Township of Wellesley Recreation Facilities as follows:

Wellesley – May 15, 2010 Wellesley Men’s Slow-Pitch League Tournament
Contact: Danny Bisch

Linwood – June 11-13, 2010 Maxum 1000 Ball Tournament
Contact: Jamie Brethauer

St. Clements – July 27 & 28, 2010 Dilligads Ladies Tournament
Contact: Corey Brick

Carried

109 Moved by: Paul Hergott – Seconded by: Ross Kelterborn

That the Council of the Township of Wellesley authorize a Beer Garden to be held at the
Township of Wellesley Recreation Facility (St. Clements) for the Don Dietrich Memorial
Tournament to be held on June 25, 2010 and 26th, 2010. Carried

Personnel:

Chairperson: Herb Neher

Personnel 16/10 – Certified Road Supervisor Certification – Kevin Beggs, Public Works
For information

Staff to prepare a letter for all Council members to sign and be given to Mr. Beggs as
congratulations for his accomplishments.

Personnel 17/10 – Caucus

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Personnel 18/10 – Volunteer Firefighter New Recruit – St. Clements Station – For Information

Personnel 19/10 – Volunteer Firefighter New Recruit – Linwood Station – For information

Personnel 20/10 – Request for Staffing Assistant (new position) Fire Department and Recreation (shared employee)

110 Moved by: Ross Kelterborn - Seconded by: Paul Hergott

That the Council of the Township of Wellesley authorize initiating a hiring process to secure a Clerical Assistant on a temporary full time basis for the remainder of the 2010 year, to support the requirements of Fire Department and provide support to Recreation Department on a shared basis. The need for this position is to be evaluated prior to the completion of the 2011 Budget. Carried

Councillor Olender asked if this person could replace the Accounts Payable Clerk during her maternity leave? Susan Duke explained this person is not anticipated to have accounting background but will be required to work with the FirePro software (which is currently a function of the Accounts Payable Clerk job description). The new staff person is to assist the Fire and Recreation Departments in a clerical context. There would not likely be enough hours to also do the Accounts Payable work.

B Moved by: Herb Neher - Seconded by: Jim Olender

That the Committee of the Whole rise and Council resume and report. Carried

C Moved by: Paul Hergott - Seconded by: Shelley Wagner

That the report of the Committee of the Whole be adopted as set forth in the motions and actions detailed above. Carried

Accounts:

111 Moved by: Jim Olender - Seconded by: Shelley Wagner

That the Accounts in the amount of \$ 2,206,165.95 dated March 31, 2010 be approved as presented. Carried

112 Moved by: Herb Neher - Seconded by: Paul Hergott

That the Financial Statement as of March 31, 2010 be approved as presented. Carried

Unfinished Business:

Parking By-law Review – Institutional and Private Property

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New Business:

Mayor Kelterborn stated students were celebrating Earth Day in parks by doing clean up. Mayor Kelterborn stated a walk is being done “Walk for Life” which is organized through the Region of Waterloo. Councillor Olender and Mayor Kelterborn are expected to attend on Wednesday April 21, 2010.

Council discussion ensued regarding Larry Jantzi’s request made earlier this month. It was determined that the contents of the draft letter be revised, reviewed by Councillor Olender and then forwarded to Mr. Jantzi.

Other Reports:

- 113 Moved by: Jim Olender – Seconded by: Herb Neher
That the Council of the Township of Wellesley accept the recommendations included in the Planning and Development Report 17/10 as presented. Carried

Councillor Olender stated a Horse Manure meeting was held on April 12, 2010 with all parties in attendance including Councillor Neher and CAO/Clerk, Susan Duke. All parties were satisfied with the conclusion of the meeting and that the complaint is to be noted and filed.

Mayor Kelterborn thanked Councillors Olender and Neher for their work in this matter.

Caucus:

- 114 Moved by: Paul Hergott – Seconded by: Herb Neher
That his portion of the meeting be closed to the public in order to consider the following:
X Section 239(2)(b) of the Municipal Act – personal matters about an identifiable individual, including municipal or local board employees;
X Section 239(2)(f) of the Municipal Act – the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
Carried

- 115 Moved by: Shelley Wagner – Seconded by: Jim Olender
That the Council meeting resume and report. Carried

Personnel 17/10 – Section 239(2)(b) of the Municipal Act – For information

Admin./Finance 32/10 – Section 239(2)(f) of the Municipal Act – For information

Susan Duke, CAO/Clerk provided Council with an update of the Kallergis/Lotz court case. Mayor Kelterborn commented at Court, Ms. Duke worked during the waiting periods as well as participate in court to represent the Township in the action.

COUNCIL MEETING MINUTES

By-Laws:

- D Moved by: Paul Hergott - Seconded by: Herb Neher
By-Law Nos.
15/2010 – Fees & Charges By-law Amendment – Fire Department Fees
16/2010 – Parking By-law Amendment – Parking for Disabled
17/2010 – Clean Yards By-law
18/2010 - Confirming be read a first and second time. Carried
- E Moved by: Shelley Wagner - Seconded by: Paul Hergott
That By-Laws No. 15/2010; 16/2010; 17/2010 and 18/2010 pass first and second readings.
Carried
- F Moved by: Herb Neher - Seconded by: Jim Olender
That By-Laws No. 15/2010; 16/2010; 17/2010 and 18/2010 be read a third time and passed
and the Mayor and Clerk be authorized to sign and seal the By-Laws under the Corporate
Seal. Carried

<u>Next Meetings:</u>	Regular Committee Meeting	April 27, 2010	6:45pm
	Regular Council Meeting	May 3, 2010	6:45pm
	Regular Council Meeting	May 18, 2010	6:45pm

116 On a motion by Paul Hergott, the Council meeting does now adjourn.

CAO/Clerk – Susan Duke

Mayor – Ross Kelterborn